

Auto Accident Glovebox Guide

(designed to fold in thirds)

Basics:	Other Party Personal Information:	Witness Information:
Date: _____	Driver Name: _____	Name: _____
Time: _____	License #: _____	Address: _____
Location: _____	Address: _____	_____
_____	_____	Phone: _____
Cross-Streets: _____	Phone: _____	<u>ALWAYS TRY TO GET 2 WITNESSES!</u>
_____	Other: _____	Name: _____
Description: _____	Height: _____ Weight: _____	Address: _____
_____	DOB: _____ Ethnicity: _____	_____
_____	Hair Color: _____ Eye Color: _____	Phone: _____

Road Type	Other Vehicle Description	DO the following
<input type="checkbox"/> Straight <input type="checkbox"/> Curved <input type="checkbox"/> Flat <input type="checkbox"/> Hills <input type="checkbox"/> _____	Plate #: _____ Year: _____ Make: _____ Model: _____ Color: _____	<input type="checkbox"/> DO call 9-1-1 if anybody is injured. Generally, no officer will be sent to your accident unless injuries are reported. Always report injuries. <input type="checkbox"/> DO be polite but say as little as possible. <input type="checkbox"/> DO call 9-1-1 if the other party refuses to allow you to see their driver's license, vehicle registration, and insurance. <input type="checkbox"/> DO ask the other party to write a statement accepting responsibility if you know there will be no traffic collision report by law enforcement.
Lighting	Other Party Insurance Information	
<input type="checkbox"/> Daylight <input type="checkbox"/> Blinding Sun <input type="checkbox"/> Night <input type="checkbox"/> Overcast	Insurer: _____ Policy #: _____ Ask the other party: Is your liability insurance in effect? Answer was: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
Weather		
<input type="checkbox"/> Clear/Dry <input type="checkbox"/> Drizzle <input type="checkbox"/> Raining <input type="checkbox"/> Snow <input type="checkbox"/> Foggy <input type="checkbox"/> Wind		

Additional Notes	Take Pictures!	DON'T do any of these things
Write down any unusual facts or information: _____ _____ _____ _____ _____ _____ _____ _____	IF AND <u>ONLY IF IT IS SAFE TO DO SO</u>... With permission, take a picture of their insurance card, driver's license, and registration with your phone's camera! Make sure the picture quality is good. Take at least four pictures of their vehicle (one from each corner). Take pictures of license plates. Take extra pictures of all damage. Take pictures of vehicle debris in the roadway, skid marks, vehicle positions, and road signs. If nobody is injured and traffic is blocked clear vehicles from the roadway first. Think safety first!	<input type="checkbox"/> DON'T leave the scene of an accident. You can be charged with a crime. Always stop. <input type="checkbox"/> DON'T accept blame or liability. It is ok to be polite and concerned for the other party's health and welfare. Ask: "Are you okay?" but do not say "I am sorry." <input type="checkbox"/> DON'T wait to get medical treatment if you are injured. <input type="checkbox"/> DON'T give recorded statements or statements to any insurance company without speaking with a lawyer first. Get legal advice first.